



2016-2017 CHILD RELEASE AUTHORIZATION

Many parents find it convenient to form carpools to transport children to and from school. Several rules have been made for the protection of the children.

1. Written authorization for persons to take a child from school must be on file with Villa Montessori School.
2. The individual authorized to take a child from school must be at least 18 years old.
3. When children are let out of the car, please see that they arrive safely at the door and that the responsible person, be teacher, parent, or caregiver, knows he has arrived.
4. Please make every effort to get the children to school on time, and be at the school promptly at dismissal time.
5. The school staff will check photo identification if the authorized individual is unknown to the staff.

A RELEASE FORM MUST BE ON FILE FOR EVERY CHILD.

If the child's parents are the only ones who will be driving the child, list parent's names on this form. Please complete this authorization and return it to the school immediately. Any changes that occur during the school year **MUST** be given in writing to the teachers.

Child's name: _____

Mother's Name: _____ Father's Name: _____

I authorize the following persons to pick my child up from school:

<u>Authorized Person</u>	<u>Relationship to Child</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Parent's Signature: _____ Date: _____

The child will not be allowed to leave school with any other person without written authorization from the responsible parent/guardian. Identification must be presented before your child will be allowed to leave school.