



NEWSLETTER

SEPTEMBER 2016



School Calendar

- Sept. 1 Tuition Due
- Sept. 2 Sharing Day
- Sept. 5 Labor Day – NO SCHOOL
- Sept. 6 Board of Directors Meet - 7:30 PM
- Sept. 10 Montessori Workshop Part I (Parents Only) 9AM-12PM
- Sept. 16 Teacher In-Service Day – NO SCHOOL
- Sept. 17 Montessori Workshop Part II (Parents Only) 9AM-12PM
- Sept. 21 Deadline to submit Physician’s Report, Form Lic 701 (New Students)



Welcome

Villa’s newsletter is published monthly, and it is the school’s link to parents. It will contain important announcements and reminders. Make sure to read your newsletter each month so you don’t miss a thing!

In order to be green, we are sending the newsletter electronically. Hard copies of this newsletter can be requested from the school office.



School News

We are pleased to have your child(ren) with us for our first year at our new location on the premises of New Life Church of Cupertino. We appreciate your patience as we relocated the

school and endured the licensing application process. We are pleased to report that the first two weeks of school went quite smoothly. We continue to navigate through our new environment and develop new procedures to ensure the safety and well-being of all students and staff.



Student Forms

There are a number of newly enrolled students who still have not submitted the **physician’s report**. **These are due no later than September 21st**. Failure to submit this document will result in your child being sent home from school. We appreciate your cooperation.

Montessori Workshop for Parents

Discover what your children are learning at school by attending the two Montessori Workshops for Parents.



The first workshop will explain the Montessori philosophy and theory. The second workshop will provide you the opportunity to use the Montessori equipment to implement the philosophy. This is a great opportunity to see the classroom through your child’s eyes and experience learning via the Montessori approach.

We highly recommend at least one parent attend this workshop to familiarize yourselves with Montessori Method and the approach we use at school. For returning parents, there will be new material covered. You will have a chance to work with some of the more advanced Montessori materials.

The workshop will be presented by the Villa Staff on **September 10th and September 17th from 9 AM - 12 PM.** You may sign up on the sign-up sheet outside the office or by sending an email to admin@villamontessori.net.



Mandatory Parent

Meeting & Board of Directors Elections & Potluck

Please mark your calendars and join the Villa Parents, Board of Directors, and staff for a mandatory parent meeting and potluck on **Wednesday, October 5, 2016 at 6:30 PM** in the Building D of New Life Church. **At least one parent from each family must attend.** During this mandatory parent meeting, we will be electing parents to fill various board positions. This event is for **parents only**. Please note that no childcare will be provided during this time. You will need to make other childcare arrangements.



2016-2017 Board of Directors

Villa is looking for a few more parents to serve on the Board for the 2016-2017 school year and Room Parents. If you are interested, please see Mrs. Leung.

The following positions will be vacant:

- 2nd Vice Chairman
- 3rd Vice Chairman
- 4th Vice Chairman
- Secretary
- Treasurer
- Room 1 – Room parent
- Room 2 - Room parent

Important Reminders

We'd like to remind you of a few items:

1. Please remember to **write your child's name on your tuition payment check** in the memo section to ensure proper credit is given. A sample check is located near the gray tuition box in the hallway outside the office. If you are using bill pay, Villa will receive an actual check. Please note the send date should be at least five days prior to the first of the month. Checks are not cashed earlier than the first of the month. If you are **mailing your tuition checks**, please use the following address:

**Villa Montessori School
P.O. Box 15
Cupertino, CA 95015-0015**

If you would like a receipt, please send a request to admin@villamontessori.net.

2. **Please label everything!** Put your child's name on sweaters, coats, jackets, hats, boots, bags, lunch boxes, backpacks, umbrellas, snacks, etc.

3. **Please review these drop off & pick up procedures.**

a. **WRITE your full name** at pick up and drop off and **write the time.** CA Licensing requires a legible name for both pick up and drop off.

b. Please do not block the classroom doorway when dropping off your child. It is especially difficult when parents linger as the children are getting use to coming to school.

c. Please do not block the classroom doorway when picking up your child. For the children's safety, each child is excused by the teacher one at a time. The teacher watches as the child finds their parent before excusing the next child to leave.

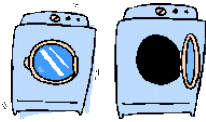
d. Your child(ren) should wear closed-toed shoes and sandals for safety purposes.



Children and Cars

This is a special safety reminder to *ALL PEOPLE* transporting children to and from school:

- **Please drive 5 miles per hour through the parking lot.**
- Please pick your child up promptly at the close of the school session to avoid late pick-up charges. Remember to sign your child out.



Laundry

All families throughout the year will be taking the school laundry (towels that the children & teachers use in the classroom) home. This can be an opportunity for your child(ren) to help. Please encourage them to participate in this process, as it is part of caring for their environment and themselves. *Please note this will count towards your 10 hours of required participation time.*



Sharing Day

Sharing day at Villa will be the first Friday of each month for all programs on this day only. If your child forgets his sharing item, he/she can bring it the following month.

The purpose of sharing is to provide students with public speaking opportunities, and it is always a favorite time for students and teachers.

We encourage the students to bring a book, an item related to curriculum, an art project they have done, or a picture that they have drawn or

may have downloaded from the internet. Please do not send a toy with your child. If a toy is brought to school, we will let the child know they will be unable to share the item and will give it to parents to take home.



The School Director's Corner

Welcome to all the new and returning families! Since the school year began children are getting use to the environment, materials, and are making friends. For the rest of September, we will focus on grace and courtesy and learning ground rules for the classroom and outdoor play. In addition the children are learning how to use the Montessori materials.

Room 1

In September we will be helping children understand the school ground rules and become familiar with environment. We will begin our curriculum and our main focus in the classroom will be Practical Life and Sensorial activities. The returning students will continue to build on the lessons they learned last year once they review the ground rules. We will be monitoring each child's progress closely. The children will also learn how to be safe in the case of a fire, earthquake, or other emergency.

September 2nd is our first sharing day. We encourage your child to bring something they like to share such as books and pictures.

Teachers in Room 1:

Mrs. Lin (Head Teacher), Mrs. Caimol, Mrs. Desai and Miss Wong.

Room 2

During the beginning of the month of September we will be establishing ground rules and normalizing the classroom. As the children become familiar with the environment and teachers, we will begin our curriculum. Our main focus for September will be the Practical Life and Sensorial areas of the classroom. We will be following each child in the classroom at

their own pace to introduce new vocabulary and activities.

If you would like to learn more about the Montessori Method and materials, you are welcome to attend the Parent Workshops I & II on September 10th and September 17th from 9 AM to 12 PM.

Teachers in the Room 2:

Mrs. Leung (Head Teacher), Mrs. Jenkins

